SCHUYLKILL TECHNOLOGY CENTER

Phased School Reopening
Health and Safety Plan

Secondary and Post-Secondary

2020/2021

Board Approved 8/3/2020

Posted to www.stcenters.org

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Health and Safety Plan: Schuylkill Technology Center

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by Governor Wolf's Process to Reopen Pennsylvania. The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- **The Red Phase**:
- The Yellow Phase-
- **Green Phase**: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening- August 26, 2020 Plan

Based on your county's current designation and local community needs, which type of reopening has your school entity selected?

☒   Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern). **During Green Phase**

☐   Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).

☒   Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks – Reserve the right to adjust to a blended delivery depending up on health conditions.

☐   Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening:

STC is planning at total reopening for August 26, 2020, but has included a hybrid and virtual option as needed for conditions within the community. STC will return to Virtual Instruction if Schuylkill County enters the Red Phase.

Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are **encouraged** to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked "Pandemic Coordinator". For each additional pandemic team member, enter the individual's name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under "Pandemic Team Roles and Responsibilities":

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Shannon Brennan	Administration- Pandemic Coordinator	Both
John Nabholz	Maintenance	Both
Elizabeth Wolfe	Nursing Staff- Pandemic Coordinator	Both
Chris Groody	Administration	Both

Stacey Minahan	Administration	Both
Matthew Fabrizio	IT	Both
Sarah Jackson	Nursing Staff	Both
Kimberly O'Neill	Nursing Instructor-Post Secondary	Both
Tom Buff	STC Teacher's Union President	Plan
Tracey Picht	School Counselor	Plan
Cyria Hart	Instructor	Plan
John Conville	Maintenance Supervisor	Plan
William Kimber	Special Education Supervisor	Plan
Jeanette Tobin	Instructor	Plan
Dr. Gregory Koons	Administration	Both
Kimberly O'Neill	PN Nursing Coordinator	Both
John Conville	Maintenance	Both
William Weist	Maintenance	Both
Jeanette Tobin	Instructor/Day Care Coordinator	Both
Kathy Dalton	Secretary	Plan
Yvonne Cunningham	Cafeteria Supervisor	Both
Betty Murphy	Paraprofessional	Plan
Marcia Jacavage	Paraprofessional	Plan

Key Strategies, Policies, and Procedures

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type "same as Yellow" in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

*

Cleaning, Sanitizing, Disinfecting and Ventilation

Key Questions

Summary of Responses to Key Questions: Schuylkill Technology Center (STC) has purchased Electrostatic sprayers to disinfect vocational classrooms at the close of each day in preparation for the next day of class. Students will be asked to wipe down desks & devices with disinfectant wipes in the Social Studies Classrooms, Computer Labs and Itinerant classrooms upon departure. Classrooms will be equipped with COVID-19 rated cleaning solution for disinfecting equipment between students. Ample time will be given for frequent hand-washing. Necessary supplies and equipment will be purchased with PEMA and CARES Grant funds. Faculty, staff and students will be training in proper PPE usage and general infection control measures. Protocols will be implemented to limit outside visitors, to require social distancing.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)	Touchless bottle fillers with disposable cups will be made available for students and staff. Hand sanitizer available in common areas. Lab areas: disinfect equipment before and after use with disinfectant wipes by each student or students will be provide with disposable gloves to wear while using shared equipment. Lab areas will keep exterior doors open as much as possible to better ventilate the space.	Touchless bottle fillers with disposable cups will be made available for students and staff. Hand sanitizer available in common areas. Lab areas: disinfect equipment before and after use with disinfectant wipes by each student or students will be provide with disposable gloves to wear while using shared equipment. Lab areas will keep exterior doors open as much as possible to better ventilate the space.	Maintenance Staff will disinfect. Instructors will ensure shared equipment is disinfected between use unless disposable gloves are worn during use. Students will provided time to wash hands frequently and to disinfectants to wipe down shared items between use.	PEMA funds will be utilized to purchase disinfectant and hand sanitizer Hand sanitizer Disinfectant wipes. CARES Grant Funding will be utilized to purchase Electrostatic Disinfecting Sprayers and Touchless Water Bottle Fountains. Disposable Cups will be purchased from local funds.	No

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Other cleaning, sanitizing, disinfecting, and ventilation practices	All STC Restrooms will be converted to a touchless system for sinks, soap dispensers, paper towels and toilets with the use of CARES Grant funding to minimize the spread of disease. Restrooms will be thoroughly sanitized with Electrostatic Sprayers daily.	All STC Restrooms will be converted to a touchless system for sinks, soap dispensers, paper towels and toilets with the use of CARES Grant funding to minimize the spread of disease. Restrooms will be thoroughly sanitized with Electrostatic Sprayers daily.	Maintenance	CARES Grant funding utilized to purchase touchless components for restrooms. Maintenance will install the hardware.	NO

Social Distancing and Other Safety Protocols

Summary of Responses to Key Questions: As a Career and Technical educational facility, STC already has students separated by program of study (POS). Class sizes for Social Studies Classes will be adjusted for social distancing and disinfecting procedures will be implemented between class periods. Each POS classroom is equipped with a sink, for frequent handwashing. STC will set limits regarding visitors within the school to limit exposure. Every effort will be put in place to arrange for Co-operative educational experiences for Level III and/or Level IV Students to reduce classroom populations.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible	In-Person Instruction for Secondary and Post-Secondary-Instructors will utilize small group instruction, by level, for theory classes. Desks will be separated by a minimum of 3ft with masks worn (6ft as feasible) for social distancing and plexi-glass dividers will be purchased for computer lab space. Exterior Lab Doors will be opened, weather permitting, to ventilate rooms. Instructors may utilize outside space for lecture classes as weather permits. Exterior Space will be utilized for Hands-on activities as much as possible. Cooperative Educational Experiences will be provided to students to the greatest extend possible. Hybrid- Instruction will be an available option of conditions deteriorate. Under Hybrid, Level I & II Students attend Tuesday/Thursday and Level III & IV attend Monday/Wednesday with virtual offered other days.	In-Person Instruction for Secondary and Post-Secondary-Instructors will utilize small group instruction, by level, for theory classes. Desks will be separated by a minimum of 3ft with masks worn (6ft as feasible) for social distancing and plexi-glass dividers will be purchased for computer lab space. Exterior Lab Doors will be opened, weather permitting, to ventilate rooms. Instructors may utilize outside space for lecture classes as weather permits. Exterior Space will be utilized for Hands-on activities as much as possible. Cooperative Educational Experiences will be provided to students to the greatest extend possible. Hybrid- Instruction will be an available option of conditions deteriorate. Under Hybrid, Level I & II Students attend Tuesday/Thursday and Level III & IV attend Monday/Wednesday with virtual offered other days.	Instructors and Administration	Plexiglass Dividers will be ordered using CARES Grant Funding.	No

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms	Seating at cafeteria tables will limited to 50% capacity with designated seats with stickers. An additional lunch period will be added to accommodate the reduced size. Social Distancing Stickers will be placed on the floor at the cafeteria window. Plexi-Glass will be installed between student dining area and the kitchen. Cafeteria staff will distribute student trays and silverware as well as enter student PIN numbers into the system. Students will wear masks while in the cafeteria line. Masks may be removed while eating. Cafeteria Chaperones will be seated on the stage at a social distance.	Seating at cafeteria tables will limited to 50% capacity with designated seats with stickers. An additional lunch period will be added to accommodate the reduced size. Social Distancing Stickers will be placed on the floor at the cafeteria window. Plexi-Glass will be installed between student dining area and the kitchen. Cafeteria staff will distribute student trays and silverware as well as enter student PIN numbers into the system. Students will wear masks while in the cafeteria line. Masks may be removed while eating. Cafeteria Chaperones will be seated on the stage at a social distance.	Administration schedule. Maintenance will install stickers for designated seating.	Seating & Standing Designation Stickers as well as Plexi-glass.	No
* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices	Handwashing on entrance to classroom upon arrival to school, prior to lunch, after lunch and as needed. Sanitize as needed with alcohol based hand sanitizer if not feasible to use soap and water.	Handwashing upon entrance to classroom upon arrival to school, prior to lunch, after lunch and as needed. Sanitize as needed with alcohol based hand sanitizer if not feasible to use soap and water.	Instructors, Staff & Students	Hand Sanitizer and Touchless Sinks.	No.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* **Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs**	Signs posted in all corridors, lobby, cafeteria, and bathrooms encouraging social distancing, face masks, and hand washing.	Signs posted in all corridors, lobby, cafeteria, and bathrooms encouraging social distancing, face masks, and hand washing.	Administration	CDC Signage will be utilized.	No
* **Identifying and restricting non-essential visitors and volunteers**	STC will eliminate the lease of conference room space to outside participants. Virtual technology will be utilized for outside speakers, with the exception of NOCTI Proctors. Student operated restaurant will be limited to takeout services only.	Virtual technology will be utilized, when possible, for guest speakers and IEP meetings. In-person NOCTI Proctors will be permitted. Student operated restaurants will be limited to 50% capacity and open to only internal staff. Takeout or outside dining may be available for non-STC Personnel.	Administration and Culinary Instructors	Outside dining tables will be explored.	No
* **Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports**	NA	NA	NA	NA	NA

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Limiting the sharing of materials among students	Computer labs will be sanitized by students before and after use. Equipment in Lab space will be disinfected after use with disinfectant wipes by each student or students will wear disposable gloves during use of equipment. Handwashing after use of shared items will be required.	Computer labs will be sanitized by students before and after use. Equipment in Lab space will be disinfected after use with disinfectant wipes by each student or students will wear disposable gloves during use of equipment. Handwashing after use of shared items will be required.	Instructors and Maintenance	Electrostatic Disinfecting Sprayers, latex gloves, and cleaning solution purchased with CARES Grant funding and PEMA monies.	NA
Staggering the use of communal spaces and hallways	Staggered arrival and departure times are already built into the STC Schedule due to the nature of 12 sending districts. Students will eat breakfast and then report to their classroom.	Staggered arrival and departure times are already built into the STC Schedule due to the nature of 12 sending districts. Students will eat breakfast and then report to their classroom.	NA	NA	NA
Adjusting transportation schedules and practices to create social distance between students	The sending districts will be responsible for coordinating transportation guidance. Students will be required to wear masks.	The sending districts will be responsible for coordinating transportation guidance. Students will be required to wear masks on buses.	NA	NA	No
Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students	Hybrid In-Person Secondary Instruction will be offered for Level I &II Tuesday/Thursday and for Level III & IV Wednesday Friday with virtual offered alternate days to reduce the population by 50%.	Instructors will teach to small groups of students, by level, to meet social distancing requirement.	Instructors	NA	No

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars	STC plans to begin will full in-person instruction in the fall of 2020 with a typical academic calendar. We reserve the right to convert to Hybrid Delivery, with Level I & II Students attending Tuesday/Thursday and Level III & IV attending Monday/Wednesday. Virtual Instruction will commence on other days. Hybrid will be utilized if conditions deteriorate within the community.	STC plans to begin will full in-person instruction in the fall of 2020 with a typical academic calendar. We reserve the right to convert to Hybrid Delivery, with Level I & II Students attending Tuesday/Thursday and Level III & IV attending Monday/Wednesday. Virtual Instruction will commence on other days. Hybrid will be utilized if conditions deteriorate within the community.	Administration	NA	No
Other social distancing and safety practices					

Monitoring Student and Staff Health

Summary of Responses to Key Questions: STC Staff and Students will self-monitor for symptoms. Any student displaying symptoms will be sent to the quarantine room. Nursing staff will be report that space in full PPE to assess the individual. Individuals identified by the Nursing Staff as potentially having Covid-19, will be sent home. The classroom/office space of the potential Covid-19 positive individual will be thoroughly disinfected and students/staff in that space will be closely monitored for 14 days. Parents will be notified of warning signs of COVID-19.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Monitoring students and staff for symptoms and history of exposure	Self-reporting – individual will report to nurse for assessment. Assessment will be conducted on the individual in a separate designated isolation area. Staff will make contact with nurse for assessment via phone or radio if nurse not available via phone.	Self-reporting – individual will report to nurse for assessment. Assessment will be conducted on the individual in a separate designated isolation area. Staff will make contact with nurse for assessment via phone or radio if nurse not available via phone.	Nursing Staff, Students, Staff and Faculty.	Assessment form PPE- gloves, mask, thermometer Radios Separate isolation area	No

* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure	All students/staff presenting with symptoms or potential exposure will be assessed using a form developed using CDC symptom monitoring guidelines. Students will be triaged in separate designated isolation area and will remain in this area until parent can pick up. If suspected COVID infection is determined by the nurse the following course of action will be initiated. 1. Student/staff will remain in the designated isolation area. 2. Parent (if applicable) will be contacted to arrange pick up of student from school. If parent unable to pick student up, administration will be notified to contact the sending district of need for transportation home. 3. Parent (if applicable) will be advised of symptoms and to contact their family physician. 4. Students/Staff's personal items will be retrieved and bagged by staff using mask and gloves. 5. Classroom/ Office will be sanitized. 6. Isolation area will be sanitized.	All students/staff presenting with symptoms or potential exposure will be assessed using a form developed using CDC symptom monitoring guidelines. Students will be triaged in separate designated isolation area and will remain in this area until parent can pick up. If suspected COVID infection is determined by the nurse the following course of action will be initiated. 1. Student/staff will remain in the designated isolation area. 2. Parent (if applicable) will be contacted to arrange pick up of student from school. If parent unable to pick student up, administration will be notified to contact the sending district of need for transportation home. 3. Parent (if applicable) will be advised of symptoms and to contact their family physician. 4. Students/Staff's personal items will be retrieved and bagged by staff using mask and gloves. 5. Classroom/ Office will be sanitized. 6. Isolation area will be sanitized. 7. If student cannot return to class, administration and instructor will be notified. 8. Student/Staff must provide one of the return to work documents. 9. Students with a temp of 100.4 or greater will be sent home. Students/Staff are permitted to return to school if fever free for 24 hours without the use of fever-reducing medication providing they have provided one of the return to work documents.	Nursing Staff	Isolation Room has been identified	No

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	7. If student cannot return to class, administration and instructor will be notified. 8. Student/Staff must provide one of the return to work documents. 9. Students with a temp of 100.4 or greater will be sent home. Students/Staff are permitted to return to school if fever free for 24 hours without the use of fever-reducing medication providing they have provided one of the return to work documents.				

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* **Returning isolated or quarantined staff, students, or visitors to school**	Staff/Students, in question will be permitted to return to school/work when at **least one** of the following criteria are met: 1. Negative test for COVID-19 and released to return with a doctor's order; 2. Positive Covid-19 Test, after 14 day quarantine and assurance that they have been symptom free and fever free without fever-reducing medication for the past 24 hours. 3. Released to return to school with a doctor's order. 4. Positive Antibody test for COVID-19 and denies symptoms for at least 24 hours without medications.	Staff/Students, in question will be permitted to return to school/work when at **least one** of the following criteria are met: 3. Negative test for COVID-19 and released to return with a doctor's order; 4. Positive Covid-19 Test, after 14 day quarantine and assurance that they have been symptom free and fever free without fever-reducing medication for the past 24 hours. 3. Released to return to school with a doctor's order. 4. Positive Antibody test for COVID-19 and denies symptoms for at least 24 hours without medications.	Nursing Staff	NA	No

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols	STC will utilize our Social Media Sites and School Rush Alert System.	STC will utilize our Social Media Sites and School Rush Alert System.	Administration	NA	No
Other monitoring and screening practices	Assessment form developed by nursing staff and based on CDC guidelines will be used for all individuals presenting with potential infection. Students/Staff with suspected exposure will be closely monitored by the nursing staff for 14 days from the date of exposure. Close monitoring will include screening questions and monitoring temperatures	Assessment form developed by nursing staff and based on CDC guidelines will be used for all individuals presenting with potential infection. Students/Staff with suspected exposure will be closely monitored by the nursing staff for 14 days from the date of exposure. Close monitoring will include screening questions and monitoring temperatures.	Nursing Staff	NA	No

Other Considerations for Students and Staff

Key Questions

Summary of Responses to Key Questions: Students and Staff are required to wear face coverings while inside the buildings.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Protecting students and staff at higher risk for severe illness	Students and staff who are deemed medically fragile/vulnerable will be given the option to wear PPE which will be provided by the school. Discussions of alterations to the typical work routine will be discussed and evaluated on a case-by-case basis. Documentation of high risk status must be provided by a physician.	Students and staff who are deemed medically fragile/vulnerable will be given the option to wear PPE which will be provided by the school. Discussions of alterations to the typical work routine will be discussed and evaluated on a case-by-case basis. Documentation of high risk status must be provided by a physician.	Instructors and Administration	Web camera enabled laptops will be provided to all faculty to enable concurrent virtual learning.	No
* Use of face coverings (masks or face shields) by all staff	Face Coverings will be required for all students, teachers and staff while inside the buildings. Students will be given frequent breaks during which time they may remove their face coverings. Face coverings can be gaiters, masks, or face shields. Instructors may utilize outside space for theory or lab class and masks are not required as long as social distancing is available.	Face Coverings will be required for all students, teachers and staff while inside the buildings. Students will be given frequent breaks during which time they may remove their face coverings. Face coverings can be gaiters, masks, or face shields. Instructors may utilize outside space for theory or lab class and masks are not required as long as social distancing is available.	Teachers	Masks provided with PEMA funding	No

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Use of face coverings (masks or face shields) by older students (as appropriate)	Face Coverings will be required for all students, teachers and staff while inside the buildings. Students will be given frequent breaks during which time they may remove their face coverings. Face coverings can be gaiters, masks, or face shields. Staff working individually in a private office may remove their face shield while in the office alone.	Face Coverings will be required for all students, teachers and staff while inside the buildings. Students will be given frequent breaks during which time they may remove their face coverings. Face coverings can be gaiters, masks, or face shields. Staff working individually in a private office may remove their face shield while in the office alone.	Teachers	Face coverings or shields	No
Unique safety protocols for students with complex needs or other vulnerable individuals	Face Coverings will be required for all students, teachers and staff while inside the buildings. Students will be given frequent breaks during which time they may remove their face coverings. Face coverings can be gaiters, masks, or face shields.	Face Coverings will be required for all students, teachers and staff while inside the buildings. Students will be given frequent breaks during which time they may remove their face coverings. Face coverings can be gaiters, masks, or face shields.	Administration	NA	No
Strategic deployment of staff					

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
COVID19 Symptoms	All Staff	School Nurse	PowerPoint	CDC Guidelines	8/18/20	
STC Health and Safety Protocol	All Staff	STC Administration	PowerPoint	Health and Safety Plan	8/18/20	
Disinfecting Protocols	All Staff	Maintenance Supervisor	PowerPoint	MSDS	8/18/20	

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
Health and Safety Planning Meetings	County Administrators, Sch. EMA, Dept. of Health, LVHN	Executive Director	In-Person/Zoom Meetings-weekly	3/19/20	On-Going
Internal Health and Safety Planning Meeting	Administrative Staff & Instructors	CTE Director	Zoom	6/22/20	
Internal Health and Safety Planning Meeting	Administrative Staff and Support Staff	CTE Director	In Person	7/8/20	
Cafeteria Planning Meeting	Administrative Staff and Cafeteria Staff	CTE Director	Zoom	7/13/20	
Fall Reopening Presentation	Board of Directors	CTE Director & Exec. Director	In Person	8/3/20	
Fall Reopening Letter	Parents/Students	CTE Director	School Rush Alert System & Mail	8/4/20	
Exposure Letter	Exposed Staff/Student	CTE Director	Mail and Email	Ongoing	
Instructional Delivery Status Updates	All Staff, Faculty & Students	CTE Director	School Rush Alert System	As needed	

Health and Safety Plan Summary: Schuylkill Technology Center

Anticipated Launch Date: August 26, 2020

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)	STC purchased electro-static misters that will be utilized for disinfecting classrooms and restrooms daily. Staff, students and instructors will be provided with disinfecting wipes to be utilized as needed for shared equipment and shared space. Maintenance will disinfect cafeteria tables between use. Touchless water bottle fillers, sinks, soap dispensers, paper towel holders and toilets will be purchased and installed with CARES Grant funding.

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
* Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible * Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms * Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices	Students, staff and faculty will wear face coverings in the building. Frequent breaks will be provided to students. Outside space with social distancing guidelines may be utilized for lecture without masks. Student desks will be separated by a min of 3' (6' where possible). Cafeteria will be restricted to 50% capacity with assigned seating to ensure social distancing. Plexi-Glass will be installed between kitchen and student dining area. Additional lunch periods will be added to enable distancing. Students will wash hands before and after lunch, upon arrival to the school and after utilizing shared equipment.

Requirement(s)	Strategies, Policies and Procedures
* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs * Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes Limiting the sharing of materials among students Staggering the use of communal spaces and hallways Adjusting transportation schedules and practices to create social distance between students Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars Other social distancing and safety practices	CDC posters/signs will be posted throughout the building and in hallways and restrooms. Student arrival and departure times are staggered by district bus schedules. Theory classes will be separated by level to ensure social distancing is available. Exterior lab doors will be kept open as much as possible to ventilate the space.

Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
* Monitoring students and staff for symptoms and history of exposure * Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure	Students, Staff, Faculty and Parents will self-monitor and stay home as needed. If a person is suspected of illness while in school, the individual will be taken to the isolation room for evaluation by a nurse, who will wear full PPE. If deemed appropriate, the individual will be sent home for up to 14 days and referred for medical treatment.

Requirement(s)	Strategies, Policies and Procedures
* **Returning isolated or quarantined staff, students, or visitors to school**	Individuals will need to provide a doctor's note to return to school/work.
Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols	The Pandemic Committee will provide closer monitoring with any students who may have been exposed within the buildings.

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
* **Protecting students and staff at higher risk for severe illness** * **Use of face coverings (masks or face shields) by all staff** * **Use of face coverings (masks or face shields) by older students (as appropriate)** **Unique safety protocols for students with complex needs or other vulnerable individuals** **Strategic deployment of staff**	Students, staff and faculty will be required to wear face coverings in the building. Requests for special consideration by high-risk individual swill be handled on a case-by-case basis. Virtual instruction will be recommended for students unable to adhere to this requirement.

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Schuylkill Technology Center** reviewed and approved the Phased School Reopening Health and Safety Plan on **8/3/2020**

The plan was approved by a vote of: 8-0

      X   **Yes**

      _____ **No**

Affirmed on: **August 3, 2020**

By:

_____

(*Signature* of Board President*)

Scott Jacoby

_____

(*Print Name of Board President*)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.